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Title: **104-10291-10004_p254.png**

Provenance:

Category: **Uncategorized**

Person:

Date:

SECRET

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23 MAR 1966

MEMORANDUM FOR: Head, Clandestine Services
Career Service

SUBJECT: Notification of Approval of Quality Step
Increase - James S. Woods

1. I am pleased to send to you the attached official notification of the approval of the Quality Step Increase which you recommended for this employee.

2. As this award is designed to encourage excellence by recognizing and rewarding the employee, may I ask that you arrange to have this Quality Step Increase presented at an appropriate ceremony.

[Signature]

Emmett D. Echols

Director of Personnel