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Provenance:

Category: **Uncategorized**

Person:

Date:

CENTRAL INTELLIGENCE AGENCY WASHINGTON,
D.C. 20505

sets forth the following requirements for identification of individuals making requests:

30 March 1976

An individual seeking access to or notification of the existence of records about himself shall provide in the letter of request his full name, address, date and place of birth together with a notarized statement swearing to or affirming his identity. If such individual is an alien lawfully admitted for permanent residence, his or her alien registration number must be also provided.

Mr. Frank Sturgis

2515 NW. 122nd Street

Miami, FL 33167

Dear Mr. Sturgis:

Before we may begin processing your request, we must receive from you a notarized statement as explained above. The statement should verify that you are a U.S. citizen or an alien admitted for permanent residence. It is also requested that you provide any additional information concerning yourself which might facilitate our search of records. Unless you identify specific records you may be looking for, we will conduct a search of all Agency records that might contain information that pertains to you.

We have received your request under the Freedom of Information Act for information pertaining to you. This is to advise you that as of 27 September 1975 the Privacy Act of 1974 took effect. This act and pertinent CIA regulations established requirements and procedures for access by individuals to information pertaining to them. CIA Regulations were published in the Federal Register on 28 August 1975 and may be found in Title 32 C.F.R. 1901.

Sincerely,

Since the Privacy Act requires federal agencies to ensure that improper disclosure of personally identifiable information will not be made and further provides criminal penalties for improper disclosure, CIA Privacy Regulations, section 1901.13,

Gene F. Wilson

Information and Privacy Coordinator

[Seal of the Central Intelligence Agency]