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Title: **104-10291-10013_p101.png**

Provenance:

Category: **Uncategorized**

Person:

Date:

SECRET

FITNESS REPORT

EMPLOYEE SERIAL NUMBER 055292

SECTION A GENERAL

1. NAME Last Noel First James Middle A.

2. DATE OF BIRTH 3-21-1911 3. SEX M 4. GRADE ID GS-16 D

5. OFFICIAL POSITION TITLE Chief of Base 6. SERVICE DESIGNATION DDP/DOD 7. CURRENT STATION San Francisco

8. CHECK THIS TYPE OF APPOINTMENT CAREER RESERVE TEMPORARY 9. CHECK THIS TYPE OF REPORT INITIAL REASSIGNMENT/SUPERVISOR SPECIAL (Specify under Item 19) ANNUAL REASSIGNMENT/EMPLOYEE OTHER (Specify under Item 19)

10. DATE REPORT DUE IN O/P 1 April 1967 - 31 March 1968

SECTION B PERFORMANCE EVALUATION

W Work Performance ranges from wholly inadequate to outstanding, less than satisfactory. A rating in this category requires specific explanation. The explanation, describing action taken or contemplated by the Service to correct the deficiency, must be attached to this report. Performance is characterized by deficiency or recalcitrance.

A Adequate Performance meets all requirements. It is wholly satisfactory and is characterized neither by deficiency nor excellence.

P Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S Strong Performance is characterized by exceptional proficiency.

O Outstanding Performance is exceptional in all respects in relation to requirements of the work and in comparison to the performance of others doing similar work.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the employee's performance in each duty described. Consider only the requirements of the position during the rating period. An employee performing supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY NO. 1 Chief of Base supervising six professional and three clerical subordinates. RATING S

SPECIFIC DUTY NO. 2 Establishment and maintenance of operational support mechanisms. RATING S

SPECIFIC DUTY NO. 3 Operational reporting. RATING S

SPECIFIC DUTY NO. 4 Liaison with FBI and DCS, et al. RATING S

SPECIFIC DUTY NO. 5 Direction of recruitment and

handling of support assets. RATING S

SPECIFIC DUTY NO. 6

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance on specific duties, productivity, conduct on job, cooperativeness, particular personal traits or habits, and special emphasis on capabilities and limitations. Insert the letter which most accurately reflects the rating period.

RATING S

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